



DEPARTMENT OF THE ARMY  
VIRGINIA ARMY NATIONAL GUARD  
BUILDING 316, FORT PICKETT  
BLACKSTONE, VIRGINIA 23824-6316

S: 18 November 2016

NGVA-PEO-SGM

18 October 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Traditional Enlisted Vacancy Announcement

1. This vacancy announcement is for the position of Command Sergeant Major.
  - a. Projected fill date: 1 January 2017
  - b. Unit where vacancy exists: HHC (-DET 1) 2-224<sup>th</sup> AVN REGT, (Sandston, VA)
  - c. Female assignment eligibility: Yes
  - d. Position MOS: 15Z60 - Command Sergeant Major
  - e. Eligibility Criteria: Applicants must hold the rank of Master Sergeant with previous First Sergeant experience. Applicants must be listed on the current Sergeant Major's OML, or currently an E9. Must be a graduate of the U.S. Army Sergeant Major's Course (USASMA) or make application to attend within 60 days after selection. Military Technicians may apply. All applicants must meet MOS qualification requirements prior to application.
  - f. AGR Sergeants Major currently assigned in E9 positions within the 224<sup>th</sup> AVN HQS or a TDA unit are eligible to apply. AGR Sergeants Major and Military Technicians, if selected, will have to attain a TAG approved Command Leadership Waiver before being assigned to the position.
  - g. Promotion: Selected Soldier will be eligible for promotion to Sergeant Major and lateral appointment Command Sergeant Major upon approval by ARNG CSM Selection Board.
2. How to apply: Interested candidates must submit the documents listed below not later than **18 November 2016** to The Adjutant General, **ATTN: NGVA-PEO-SGM (SGM Slater)**, Building 316, Fort Pickett, Blackstone, Virginia 23824-6316.
  - a. Memorandum requesting consideration from Soldier applying with reason why the Soldier wants to be the HHC (-DET 1) 2-224<sup>th</sup> AVN REGT Command Sergeant Major.
  - b. DA Photo taken within the last five years correctly reflecting rank and ribbons.
  - c. APFT results for the last three years (DA Form 705).
  - d. Height/weight certificate (within 30 days) from immediate commander.

NGVA-PEO-SM

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- e. MEDPROS printout indicating Periodic Health Assessment is current.
  - f. Last five DA Forms 2166-8 2166-9-2 (NCOERs).
  - g. Verification of Security Clearance from the VaARNG State Security Manager.
  - h. A copy of the Soldier's ERB.
  - i. Biographical sketch per NGR 600-200, Figure G-3.
  - j. A copy of their PQR.
  - k. Most recent 1059 indicating highest level of military education completed.
  - l. Letter of recommendation from chain of command. (Optional) A copy of their PQR.
  - m. Most recent 1059 indicating highest level of military education completed.
  - n. Letter of recommendation from chain of command. (Optional)
3. Point of contact is SGM Slater at (434) 298-5399 or [jacqueline.r.slater.mil@mail.mil](mailto:jacqueline.r.slater.mil@mail.mil).

FOR THE COMMANDER:

/S/  
DOYLE GILLIS, JR  
COL, LG, VaARNG  
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DISTRIBUTION:  
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